



NEW ZEALAND MOTOR CARAVAN ASSOCIATION INC.

An NZMCA App & Website Primer





An NZMCA App
& Website Primer

What's in this PRIMER

Getting Started: Download
and Logging In

Getting To Know Your
App Sections

Park Capacity Indicator

Members Portal

Paying Your Park Fees

Paying for another member

Paying Park Fees via the
website

Push Notification

GPS Navigation Using the App

A Few Other Things

Navigating the online Travel
Directory (TD)

Signing up for a DOC Pass
Account

The NZMCA Volunteer Program

**Your Journey
Starts With Us**

GET IN TOUCH WITH US

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Creative & Channel Manager (Web & App)

For anything membership related,
email members@nzmca.org.nz

Some **FACTS**
about your
EMAIL



And how it's used in your membership

1. The login and password you've created accesses both the website and the app.
2. If you and your partner have your own email address, you can create individual logins to the website and the app.
3. However, there is still just one Primary Email Address; you need to designate one of your email addresses as the Primary. The Primary Email Address receives email communications from National Office, your NZMCA Area or Special Interest Groups.
4. When you leave a comment or submit a photo on a Travel Directory listing, it is attributed to (the first name) your login. So if you want comments and photos attributed to you, use your own login.

Getting *started*

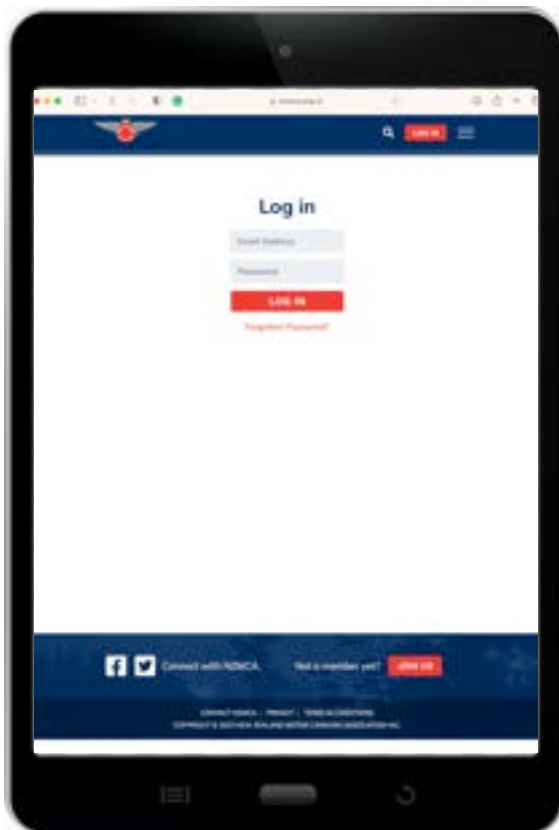
Two things: **DOWNLOAD** & **LOGGING IN**

Download it

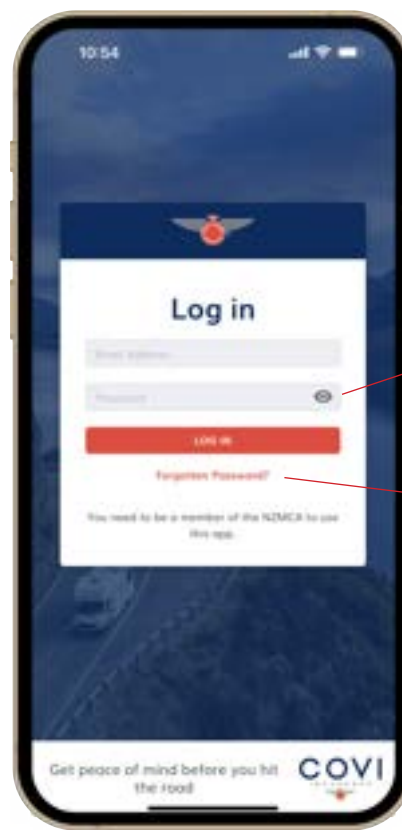
If you have an Android device, download it from the Google Play Store. If you have an iPhone or an iPad, download it from the App Store. You cannot download the app anywhere else except from these official stores. Simply type in 'NZMCA App' in the search field. You can download and install it on multiple mobile devices. FYI: you can't download it onto a laptop, PC or iMac with the exception of M-series Macbooks. There is no version for Windows phones.

Log in

You log in with the same login you have for the website: login is a current email address recorded in your membership and the password you made for it (*hint: Your password must be at least 12 characters long, include both a lower case and uppercase letter, one symbol and a number.*). If you don't know your password, there's a reset link on the app itself. *If you and your partner have your own email addresses, you can create your own login using your own email.*



This is the login page
on the NZMCA website



Tap on this if you
want to see what
you're typing

Tap on this if you've
forgotten your
password and want
to reset it

What the app looks
like when you're not
logged in



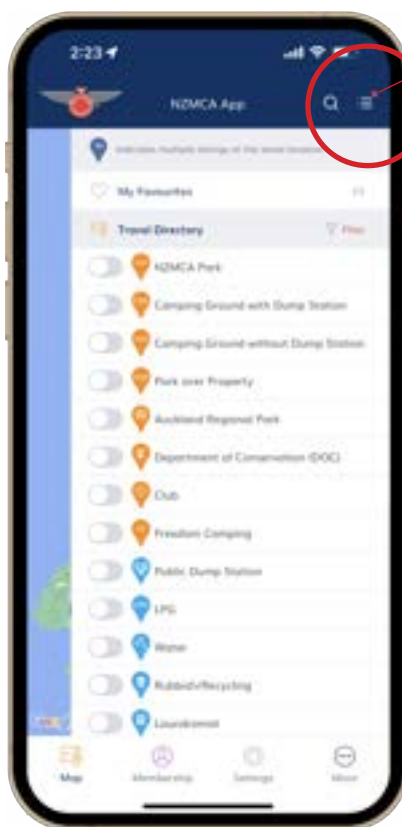
Getting to know your App Sections

One thing: It's all about **FILTERS**



MAP

When you first open the app, it shows the map with all active Points of Interest displayed. The blue circle with the number on it indicates the number of Points of Interest in that area. *Place two fingers on the screen near each other. Spread them apart to zoom in, or move them toward each other to zoom out.*



MENU

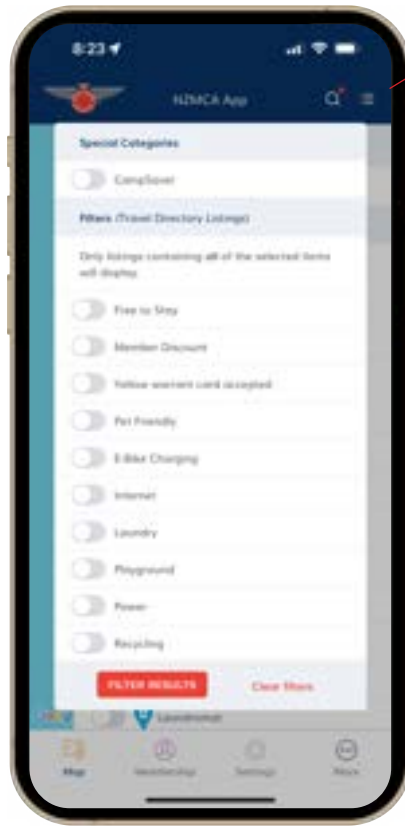
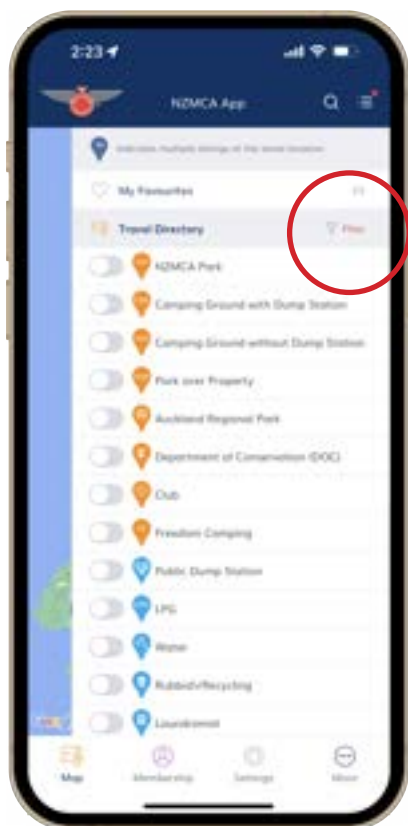
Tap on the three horizontal lines on the upper right-hand side to open the menu.

See the red dot? This means you have filters on (they will always be selected until you unselect them) & could prevent you from loading other search results.

Main Filters

NZMCA Park
Camping Ground with Dump Station
Camping Ground without Dump Station
Park Over Property
Auckland Regional Park
Department of Conservation Club
Freedom Camping
Public Dump Station
LPG
Water
Rubbish/Recycling
Laundromat
EV Charging Station
Day Parking
Road Information
Playground
MHF Towns
MHF Events
Walking & Cycling Trails
NZMCA Rallies
Local Deals

We have our own colour-coding; **orange** for Travel Directory listings where you can stay overnight; **blue** for facilities/amenities; **green** for Motorhome Friendly, walking & cycling trails and rallies; and **purple** for Local Deals. A relevant icon (eg. *Wings* for NZMCA Parks) or acronym (eg. *POP* for Park Over Property) identifies them as well.

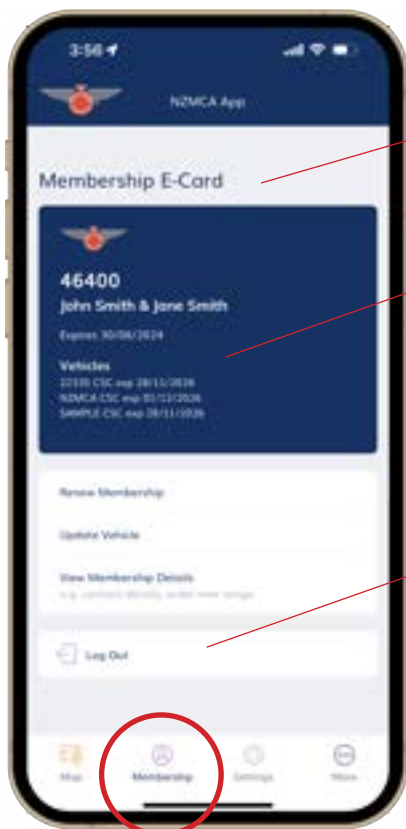


The red dot also appears if you have secondary filters selected which affects other search results

Campsaver
Free to Stay
Member Discount
Yellow warrant card accepted
Pet Friendly
E-Bike Charging
Internet
Laundry
Playground
Power
Recycling
Rubbish
Showers
Toilets
Water
Meals
Bar
Dump Station
LPG fill
LPG Swap
Large Vehicle Access
Wheel Chair Access
Site Owned/Operated by NZMCA members

(the full list of
secondary filters)

Secondary Filters

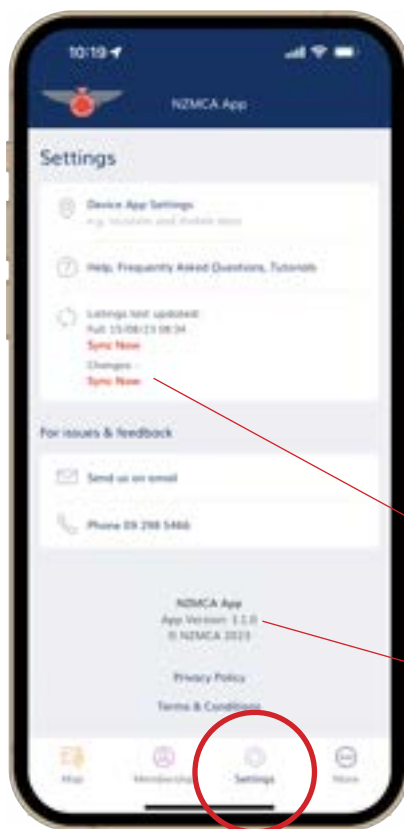


Don't worry about your physical card- you can use this digital one instead

Vehicle details not up-to-date? Update them by tapping on the Update Vehicle link below

Quick fix if for some reason, you are having issues with the app - just log out and log in back again

MEMBERSHIP



The app syncs with the website once a day and this is an updates- only sync, not a full one. This means that for example, a phone number was added and a site was added in the last 24 hours, then these are the only updates that appear on the app after the daily sync.

If for some reason the app fails to automatically sync at all, you can tap on the sync now button to sync it.

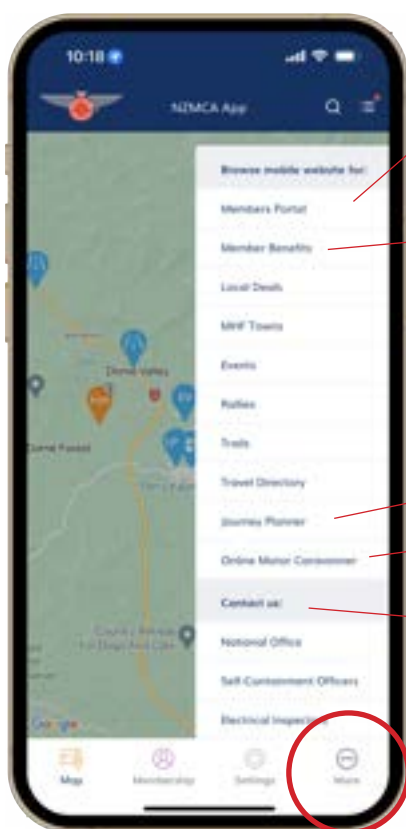
Current version of the app (as of this writing, it's 1.2.8)

SETTINGS



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& Website Primer

Getting to know your App Sections



MEMBERS PORTAL
Go to the next page
for a closer look at
the Members Portal

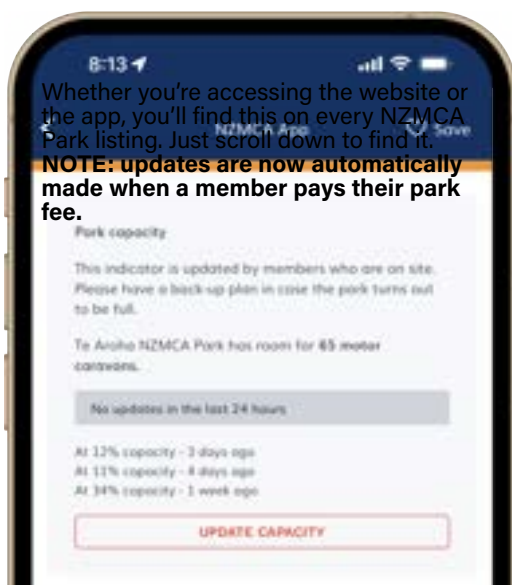
MEMBER BENEFITS
Access partner deals & offerings
such as the discount codes and
booking links to the ferries and
trains; weekly petrol prices from
McKeown

JOURNEY PLANNER
Try out a new and improved
version of the Journey Planner;
create single destinations or
create longer journeys

**ONLINE MOTOR
CARAVANNER**
View current articles and
announcements

CONTACT US
Need to do your self-
containment renewal or your
electricals? Tap on these
links to get a list of officers
and inspectors in your area

MORE



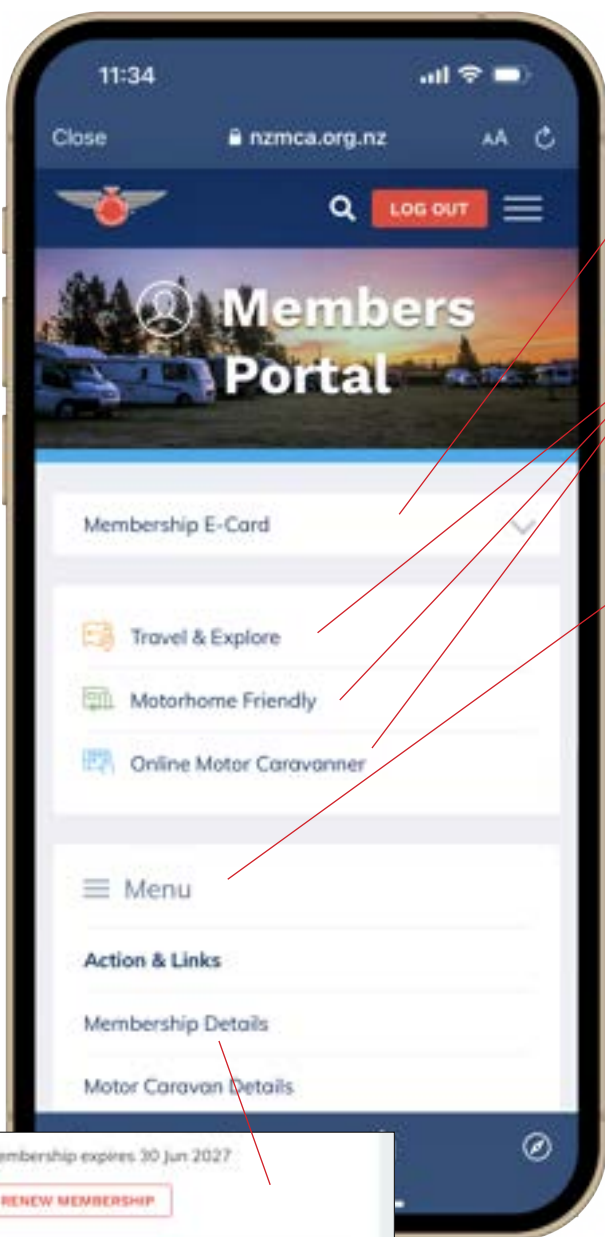
Whether you're accessing the website or
the app, you'll find this on every NZMCA
Park listing. Just scroll down to find it.

**NOTE: updates are now automatically
made when a member pays their park
fee.**

PARK CAPACITY INDICATOR

Members Portal

Access it through the website or the app



Don't worry about your physical card- you can use this digital one instead

QUICK LINKS

Menu items full list

Membership Details
Motor Caravan Details
Shop
My Favourites
Volunteering
Committee Access*
Manage My Listings*
Park Custodian Portal*
App Push notifications
Log Out

THINGS YOU CAN DO HERE

Update of details/login
Renew Membership
Order Wings
Buy 90km stickers
Publications &
Preferences
Info on Badges

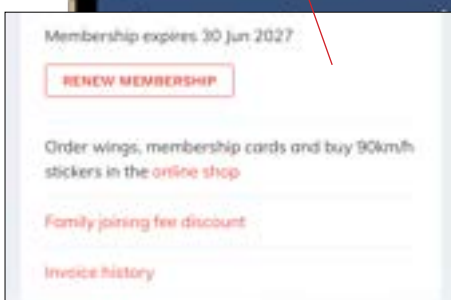
THINGS YOU CAN DO HERE

Update your vehicle
details
Uploading Self
Containment Certificate
or checksheet
Viewing Self
Containment Certificates
Request exemption

THINGS YOU CAN DO HERE

View all your favoured
and saved items

**These menu items only appear if you currently occupy these roles; an elected member of an Area committee, a Park Custodian and the owner/contact of a Park Over Property.*

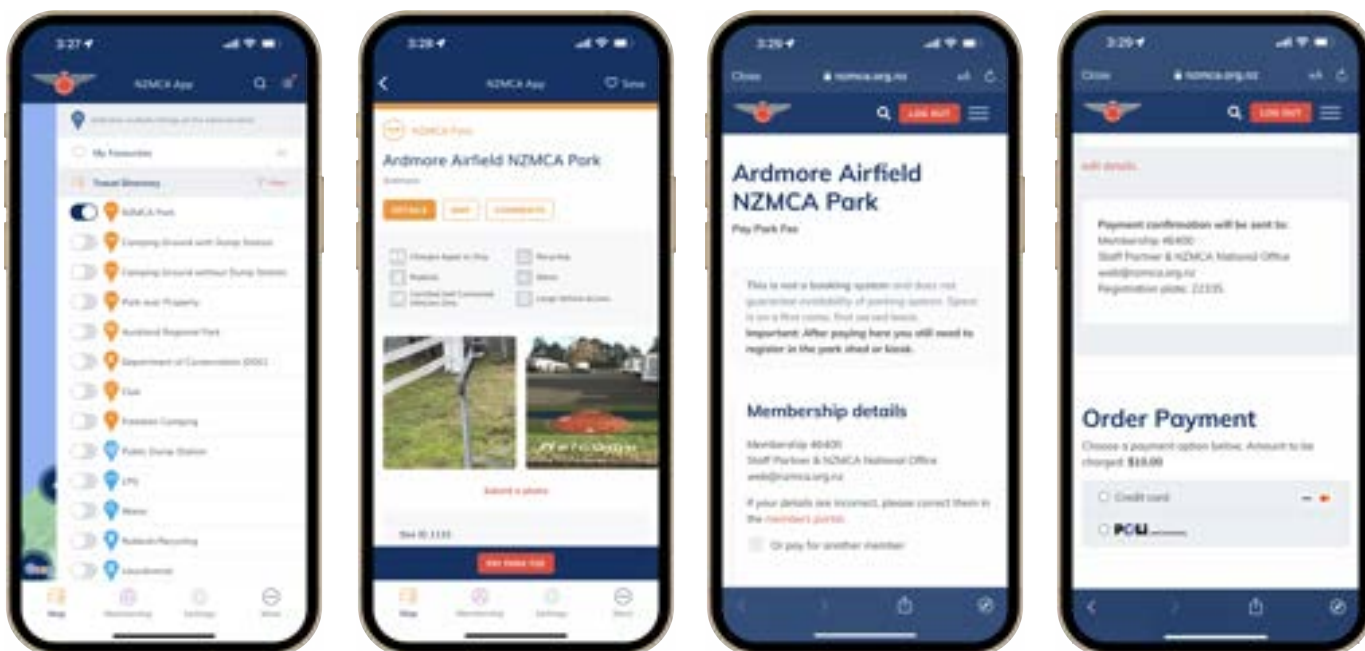


What's under Membership Details?

- Update your details
- Renew Membership
- Family joining fee discount
- Invoice history
- Publications & Preferences



Paying Your Park Fees



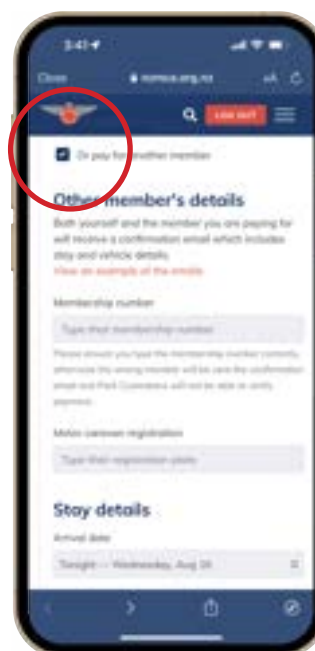
1. Find the NZMCA Park you're currently staying at by tapping on the menu/ tap to select NZMCA Parks. This just displays the parks which makes it easier to find.

2. Tap on the park marker, then the image to open the park profile page. Tap on the **Pay Park Fee** button.

4. At this point, remember that you are taken out of the app (see the word close on the upper left hand side, once you've completed the payment, you can tap this to close).

5. Simply follow the prompts

6. Pay (credit card or PoLi) using your saved credit card details or you can put the payment details in manually. There are no credit-card fees.



MEMBERS HAVE ALWAYS BEEN HELPFUL TO EACH OTHER

So if you're at a park and someone is struggling to pay or has been having issues with their device, you can pay for them.

On the same payment page, simply tick the **'Or pay for another member'** box and follow the prompts.



Watch a video
showing how to pay
your park fees

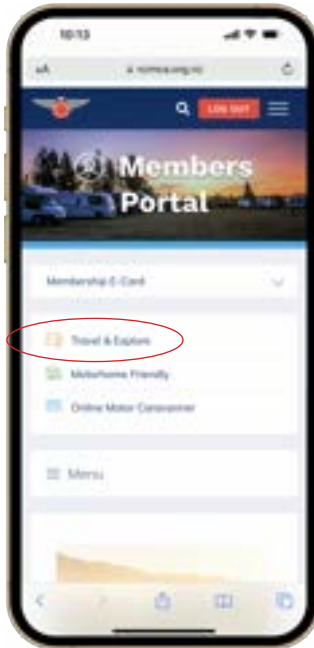
**PAY park fees
for another
member**

Paying via the website

‘Sorry, but I don’t have the app’



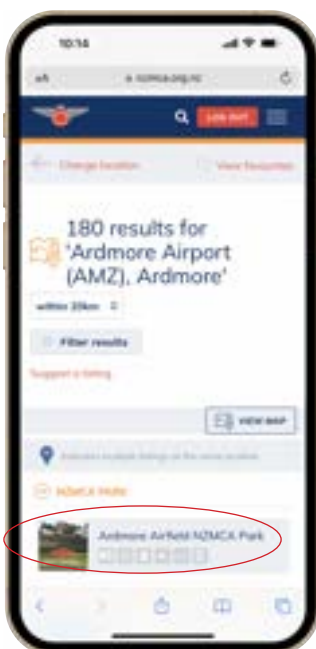
Go to the NZMCA website and log in



On the Members Portal, click on Travel & Explore



Type in the Park name (or area) where you're staying at (eg. Ardmore). Make sure to select Google Map's suggestion



In the results, NZMCA Parks are usually 1st on the list; click to open



Click on the Pay Park Fee button; follow the prompts & put in the required information



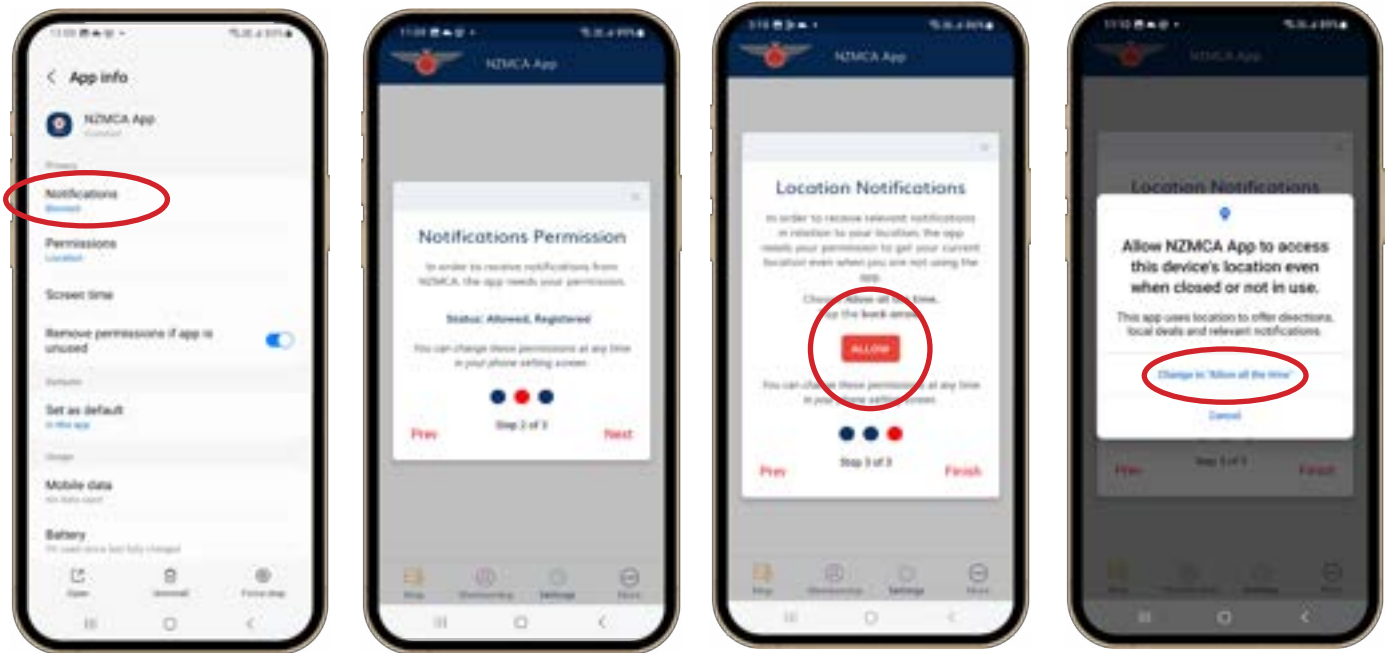
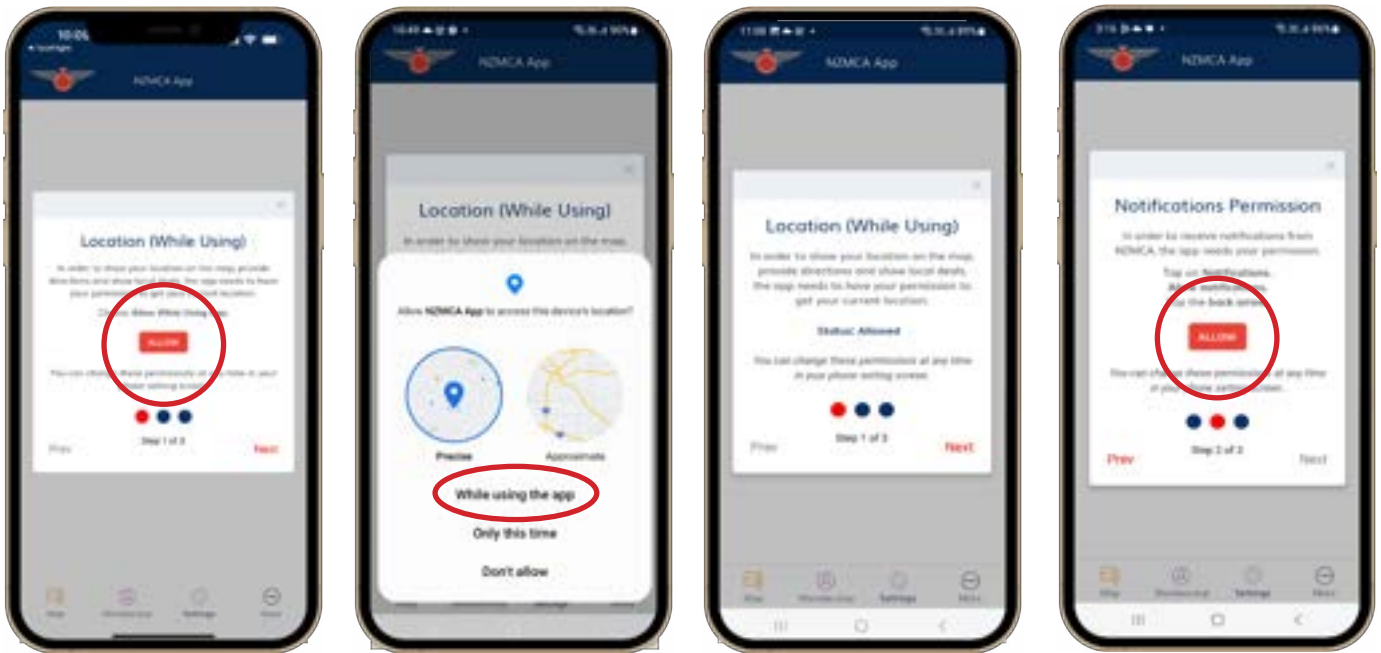
Pay options are credit card or PoLi

Enabling How it appears on iOS (iPhones and iPads) Push Notifications

Receiving messages & reminders that matter

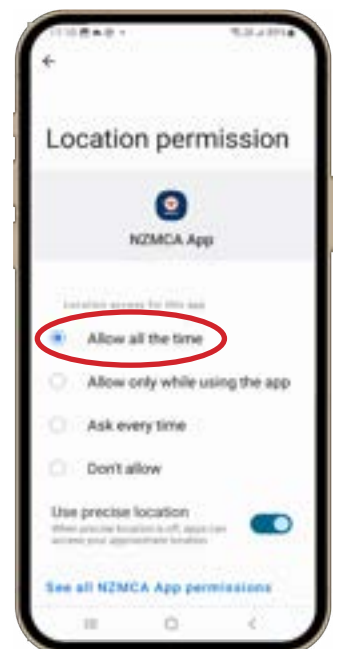


How it appears on ANDROID



This is the (NZMCA) App info page on your Android device; tap to change the Notifications setting from **Blocked** to **Allowed**

This is the (NZMCA) App Location permission settings on your Android device (you can find this on App info) tap to select **Allow all the time**





An NZMCA App
& Website Primer

GPS Navigation *using the app*



Tap on Map



Tap Get Directions



Select the mapping app
you'd like to use

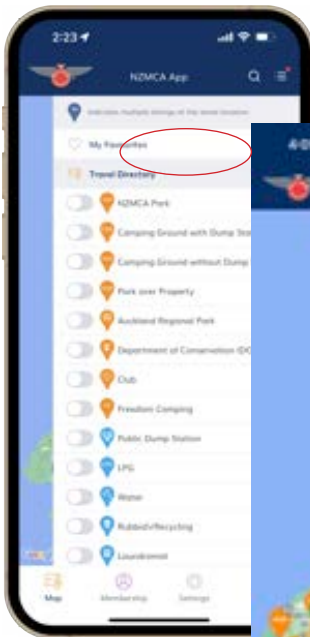


Opens that map's
navigational window;
tap to start



Download PDF
showing how
you can use
offline Google
Maps on the app

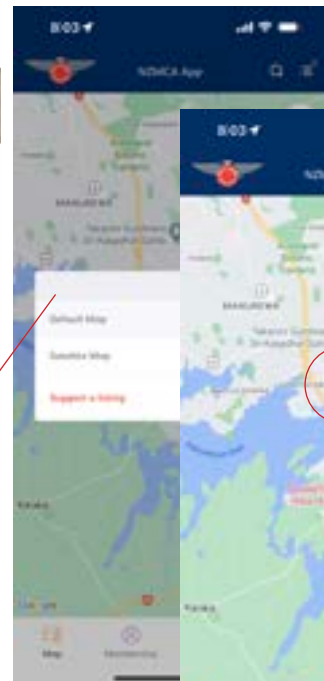
A few other things



MY FAVOURITES



**MAP TYPE VIEW
& LOCATION POINT**



Displays all your
favourited items on the
map except for routes or
journeys saved on The
Journey Planner

Displays your location on
the map which makes for
a good reference point
when you're looking for
what's nearby

LOCAL DEALS WINDOW

Shows you in list
form, Local Deals
available in an area
as well as those
that are available
only online





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WHERE

Where do you want to go? What place do you want to know more about in terms of where to stay, what to see?

Navigating the Online TD



New Zealand
Motor Caravan Association Inc

[MANAGE MY LISTINGS](#)[LOG OUT](#)[BENEFITS](#)[TRAVEL & EXPLORE](#)[MOTORHOME FRIENDLY](#)[MEMBERS PORTAL](#)[GENERAL INFO](#)

Travel & Explore

Search Travel Directory sites, Motorhome Friendly listings, Points of Interest and Local Deals

Where

The results will display:



Travel Directory listings such as NZMCA Parks, Camping Grounds and Park over Properties...



Motorhome Friendly listings such as MHF Towns, Events, Walking & Cycling Trails and NZMCA Rallies.



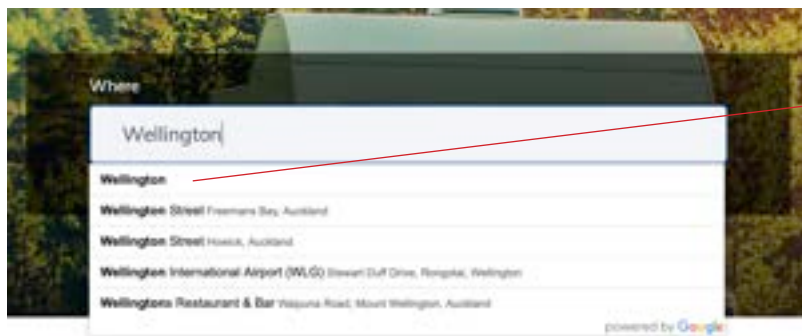
Points of Interest (POI) such as Public Dump Stations, LPG, Water and Day Parking...



Local Deals Find discounts, bonuses or experiences that money can't buy.

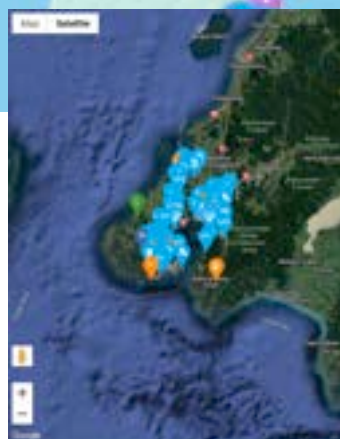
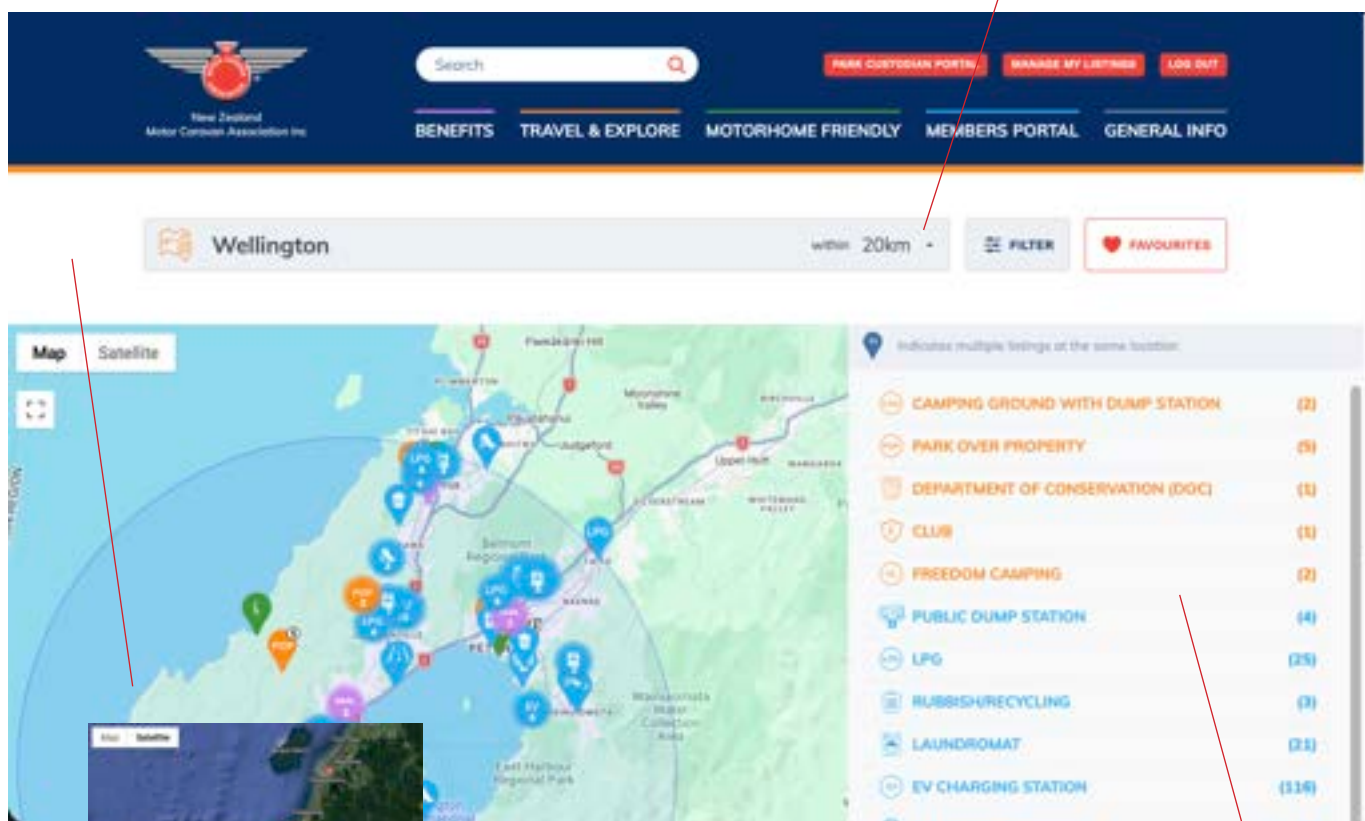


Connect with NZMCA.



When you type in that place or destination, make sure that it matches Google Map's suggestion; if you don't, it will not work

Widen your search field from 20, 60 to 100km.



Toggle between Map or Satellite views

NZMCA Park
Camping Ground with Dump Station
Camping Ground without Dump Station
Park Over Property
Auckland Regional Park
Department of Conservation
Club
Freedom Camping

Public Dump Station
LPG
Water
Rubbish/Recycling
Laundromat
EV Charging Station
Day Parking
Road Information
Playground
MHF Towns
MHF Events
Walking & Cycling Trails
NZMCA Rallies
Local Deals

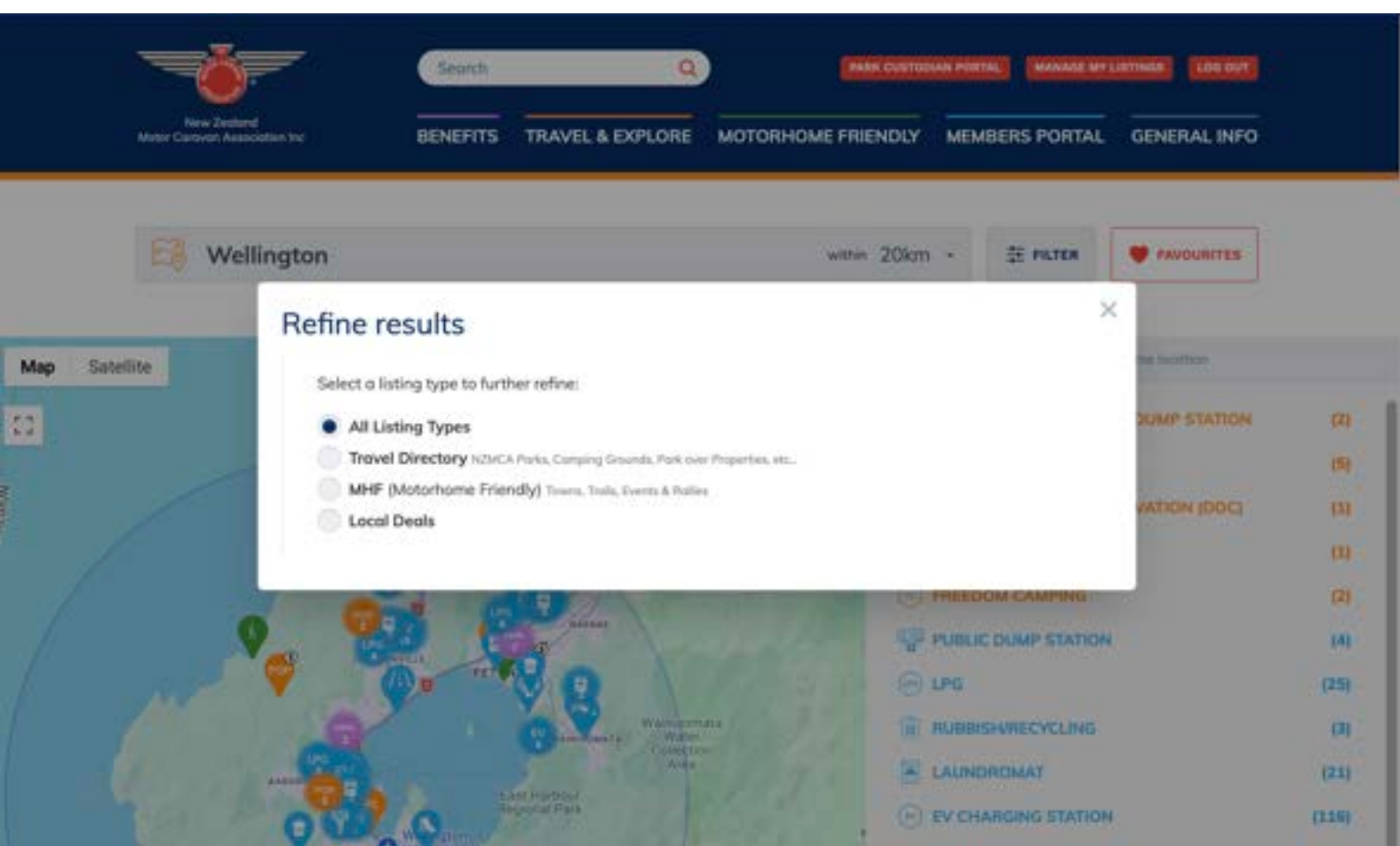
Search results are displayed on the right-hand side; just make sure you've logged in first otherwise, you won't get to view the majority of the points of interests.



An NZMCA App
& Website Primer

Navigating the Online TD

One thing: It's all about **FILTERS**



FILTER RESULTS FURTHER

Click on the Filter results button to open the Refine Results panel. What this does is show you the listings you want to see on the map



FILTERING FOR TD OPTIONS

If you only want to view specific listings, click on the **Listing type** drop down menu and pick the listings you want to see; you can choose more than two.

Also filter by **Keyword**, **Listing name** if you know it, or by **Site ID**.

FILTERING BY FACILITIES

These are the same (secondary) filters on the app. You can choose multiple filters; make sure they don't contradict each other.

Campsaver
Free to Stay
Member Discount
Yellow warrant card accepted
Pet Friendly
E-Bike Charging
Internet
Laundry
Playground
Power
Recycling
Rubbish
Showers
Toilets
Water
Meals
Bar
Dump Station
LPG fill
LPG Swap
Large Vehicle Access
Wheel Chair Access
Site Owned/Operated by
NZMCA members

Facilities/ Secondary Filters



VOLUNTEER

for the club, or for the causes important to us

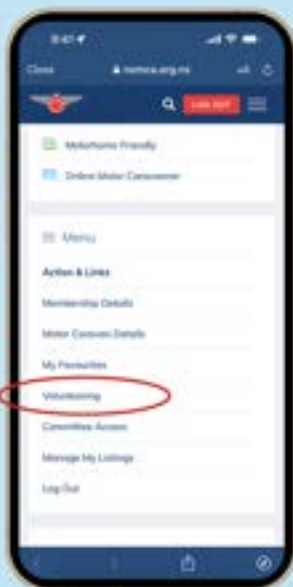


We've made Volunteering easy as 1,2,3...

1

Log into the Members Portal & tap or click on Volunteering under Menu

Via the website direct (nzmca.org.nz) or via the app, tap on More, then tap Members Portal



2

Find a volunteer event that you'd like to register for

You can find volunteer events directly on the Events Page as well; simply tap/ select the Volunteer tag to see all listed volunteer events



3

Log the volunteer hours you've spent at the event

This data is important because it allows us to quantify the collective effort of NZMCA members; effort that can maintain benefits (eg. DOC discounts)



(Find this under the same Volunteering section)



FIND MORE
INFO HERE

**“Technology is nothing.
What’s important is that
you have a faith in people,
that they’re basically
good and smart, and
if you give them tools,
they’ll do wonderful
things with them.”**

-Steve Jobs



